**Present:** Collins, Eileen; Von Visger, Tania; Emelia Patrick; Marilyn Moy; Vladimir Crevecoeur; Breanna Portelli

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<thead>
<tr>
<th>Topic</th>
<th>Discussions/ Recommendations</th>
<th>Actions/ Follow-Up</th>
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<tr>
<td>I. Announcement</td>
<td>Marilyn announced that all day PG #26 session will be present 8-4 on Sat May 19, 2018. The topic will be “Improving adherence to Health treatment using supplemental therapies”. We need more registration to keep this PG course.</td>
<td>• Please consider signing up for this PG session.</td>
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<td>II. Strategies to broaden membership and increase visibility</td>
<td>• Group discussed ways to enhance membership in numbers as well as greater involvement among the group. We wonder if this has to do with less frequent meeting (quarterly vs, monthly) • Regarding visibility, we need to connect with others outside the Nursing Assembly or Pulmonary Rehab Assembly. • Possible ways in disseminating group membership and progress are: 1. Tweeting 2. Brief presentation at other Assembly meetings 3. Newsletter 4. Word of mouth 5. Pamphlets 6. E-mail announcement 7. Webinar announcement 8. Journal club webpage</td>
<td>• We will discuss meeting time, date, and frequency of meeting during the May conference meeting • We will discuss further about specific strategies during the May conference meeting • Tania will work out details with Breanna and Vlad</td>
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<td>III. Leadership transition procedure</td>
<td>• Per Vlad, there is no formal process with regards to leadership transition for Interest group. Every group agree on the process that</td>
<td>• Tania will draft a process for discussion during our next meeting in May.</td>
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works. Some agree on 2 years of service. Some groups agree on indefinite appointment.

- Since our group have 2 co-chairs, we like the idea of transition be staggered to maintain the continuing of leadership.
- We also think that maybe every 2 years check-in is another consideration of transitioning process.

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<th>IV. Integrative Therapy Online Resources. Josh &amp; Vlad</th>
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| - We are continuing with the goal of maintaining a repository web links on integrative therapy resources. Josh have collected several possible credible/reliable links/databases (April 2017 document). However, we need further discussion on:
  a. Evaluation Criteria of the data bases
  b. Categories of topics |
| - Update information for the next conference call – Josh/ Vlad |

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<th>V. ATS Conference Workshop Statement on Integrative Therapy- Resubmission plan Josh, Dor Anne et al</th>
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| - Group expressed interest to resubmit this proposal. We had a strong application and successfully made appropriate changes as recommended to make the application better.
- Given that it is the new budget year, we should take another look at the proposal and give it “another shot”
- For next try, our proposal will be a renewal application. |
| - We will discuss our re-submission plan during the May meeting |

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<th>VI. 2019 Post-Graduate Workshop Ni-Cheng &amp; Tania</th>
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| - Needs Assessment among the ATS Assembly members is to be conducted after we receive an IRB Approval
- Survey was approved by ATS Screening committee, BSHRS Assembly
- Once approved by the IRB, we will send out the survey to appropriate Assembly members. |
| - Follow up with Anna B. about IRB application to Stanford U.
- Start application process after May conference |
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<th>VII. Patient Education</th>
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<tr>
<td><em>Ni-Cheng</em></td>
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<tr>
<td>• Ni-Cheng is working on other Patient Education Topic idea such as:</td>
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<td>▪ Critical Care related topics</td>
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<td>▪ Sleep using Integrative Therapy</td>
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<td>Follow up with progress</td>
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<th>VI Next meeting</th>
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<td>• Saturday 5/19/18 at 11 am</td>
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<td>• Please see attached agenda</td>
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Respectfully Submitted,

Tania T. Von Visger, Ph.D. (c), MS, CCNS, PCCN—Integrative Therapy Workgroup- Co-chair
Ni-Cheng Liang, MD---- Integrative Therapy Workgroup- Co-chair